

403(b) Retirement Savings Plan

I "G" CAB# HG57; 7 ca d]UbW'GYfj]Wg, Attn: SRA Processing Team
 P.O. Box 4037, Fort Walton Beach, FL 32549
 Toll Free: 1-888-796-3786, Option 5 • Toll Free Fax: 1-866-908-7582
 Email: sraprocessing@tsacg.com

Questions? Call our Service Center at 1-888-796-3786, Option 5

Salary Reduction Agreement

Use this form to set up or change contributions to your 403(b) Account. Please type or print your information and **fax to 1-866-908-7582**

Employee Data – ALL FIELDS REQUIRED

Employer Name:	
Name:	Social Security #:
Address:	City/State/Zip:
Daytime Phone #:	Date of Birth:
Evening Phone #:	Date of Hire:
Email Address:	Number of Payrolls per Year:

Contribution Specifications

Complete this section to set up or change contributions to your 403(b) Account. Please note that the contribution amount may not exceed the [Maximum Amount Contributable \(MAC\)](#) as adjusted annually by the Internal Revenue Service Review your Plan Highlights for the availability of Roth 403(b) contributions and Age 50 Catch-Up Contributions.

- Start new payroll deductions (Account must be established prior to submitting SRA, fill in Account Number below).
- Increase existing payroll deductions. Decrease existing payroll deductions.
- One-time payroll deduction then stop deductions. One-time payroll deduction then revert to existing deductions.
- Change investment providers. Stop contribution to _____ and start contributions to _____.
- Please stop my contributions to _____.

Make changes effective with payroll date _____.

Please contact your investment provider to ensure that the provider can accept Roth 403(b) Accounts

You are responsible for establishing any annuity contract or custodial account with the Investment Provider(s) indicated below prior to submitting your Salary Reduction Agreement. Please provide your account # to avoid delay in processing your changes.

Investment Provider(s)	Account #	Pre Tax	After Tax (Roth)	Annual Salary Reduction	Salary Reduction Per Pay Period
1.		<input type="checkbox"/>	<input type="checkbox"/>	\$ %	\$ %
2.		<input type="checkbox"/>	<input type="checkbox"/>	\$ %	\$ %
3.		<input type="checkbox"/>	<input type="checkbox"/>	\$ %	\$ %
4.		<input type="checkbox"/>	<input type="checkbox"/>	\$ %	\$ %

Total deduction each pay period \$ _____

Approval Signature

- 403(b) deferrals can start no earlier than the first pay period following the date this agreement is signed.
- This Salary Reduction Agreement is irrevocable with respect to amounts earned while it is in effect and applies only to amounts earned after the agreement becomes effective.
- This Salary Reduction Agreement will continue until amended or terminated. This agreement supersedes all prior salary reduction agreements and shall automatically terminate with severance from employment.
- The Employee agrees that the Employer shall have no liability whatsoever for any loss suffered by the Employee with regard to his/her selection of an investment provider, or the solvency of the operation of, or benefits provided by, said investment provider.

Signature of Employee

Date (mm/dd/yyyy)