OMNI&TSACG Compliance Services

73 Eglin Parkway NE, Suite 202
Fort Walton Beach, FL 32548
Phone: (888) 777-5827
www.tsacg.com

403(b)/457(b) Plan Information for Employees and Advisors: Nationwide Distribution Procedures

403(b)/457(b) Transaction Processing

OMNI/TSACG maintains an advanced web-based system to process 403(b)/457(b) transaction requests. Our Online Distribution System allows participants and advisors alike to gain immediate approval certification for eligible transactions. (Our approval certificate serves as the signature of your employer.) Further, all transaction requests (distributions, exchanges, transfers, loans, and rollovers) may be submitted in this manner, even those that require supporting documentation such as Hardship Distributions.

Transaction Review/Approval Process for Nationwide Participants

403(b)/457(b) investment providers have proprietary paperwork that participants are required to complete and submit to process a transaction. Due to the product/recordkeeper arrangement Nationwide has in your employer's plan, they are not able to provide these forms directly, and instead, utilize a third-party firm, ANEW 401k TPA ("ANEW"), to provide these forms.

As an investor with Nationwide, you will need to follow the below steps to acquire their transaction paperwork and submit your request:

- Request ANEW's transaction form at: TeamAnew@anew401ktpa.com. Please specify the transaction type you are attempting to complete (in-service withdrawal, a withdrawal based on separation, loan, etc.).
- Submit completed form to ANEW by accessing this link: http://anew401ktpa.leapfile.net/
- Click "Secure Upload"
- Enter the following email address: TeamAnew@anew401ktpa.com
- Follow the prompts on the pop-up screen.

Once you have submitted your transaction request to ANEW, they will submit your request to our Online Distribution System to secure our approval certificate. Once an approval is received, ANEW will submit your transaction request to Nationwide for final processing.

For questions regarding transactions: 1-888-796-3786, option 4

Our customer service representatives are available on Monday – Thursday, 7:00 am to 7 pm and until 5 pm on Friday.

For more information on transactions available under your employer's plan, please see your employer's page located at, https://www.tsacg.com/individual/plan-sponsor/.